

January 25, 2010
Manchester, Iowa

STATE OF IOWA)
)
DELAWARE COUNTY) SS:

The Delaware County Board of Supervisors met in regular session this date at 1:15 P.M. with all members present. Also present were Anthony Bardgett, Jodi Cahalan, Carla Becker and three (3) members of the media. Jeff Madlom, Chairperson, called the meeting to order at 1:15 P.M.

Motion made by Ries, second by Helmrichs and carried to approve the following employees to attend their respective meetings:
Linda Schaul to attend the ICEOO Board Meeting in Ames on February 12, 2010; Jerry Ries to attend the Upper Explorerland meeting in Elkader on January 26, 2010 and the Operation New View meeting in Dubuque on January 27, 2010; Pat Oberbroeckling to attend a meeting in Linn County on January 27, 2010; and Anthony Bardgett and Jeff Madlom to attend the RPA meeting in Dubuque on January 28, 2010. All Ayes.

Motion made Helmrichs, second by Ries and carried to approve the following claims for payment:

Abbe Center	Outpatient	177.34	Lahr Repair Inc	Construction & Maint	263.39
Advanced Systems Inc	Maint-/Equip-Furniture	215.57	John LeClere	Repair/Maint-Misc Equip	144.40
Advancement Services	Services	676.00	Kenneth G Lewis	Buildings-Repair & Maint	500.00
Altorfer Inc	Construction & Maint	1938.56	Lifeworks Comm Services	Work Activity Services	937.50
Area Payee Services	Representative Payee	37.00	Link Hydraulics Inc	Construction & Maint	655.02
Area Residential Care Inc	Sheltered Workshop	595.28	Linn Co Comm Services	Work Activity Services	627.80
Backbone Area Counseling	Prescriptions Medicine	6657.43	Dennis Lyons	Education & Training	42.99
Barron Motor Supply	Minor Mv Parts & Access	1118.20	City of Manchester	Utilities	140.62
Sandra Berner	Rent Payments	200.00	Manchester Press	Board Proceedings	940.84
John Bernau	Employee Mileage & Subs	45.50	Frank Manternach	Rent Payments	200.00
Bexar County Sheriff's Dept	Legal & Court Related	60.00	Maquoketa Valley REC	Electric Light & Power	760.37
Black Hills Energy Assist	Utilities Assistance	225.00	Martin Equip of IA IL Inc	Minor Mv Parts & Access	327.09
Carpenter Uniform & Promo	Wearing Apparel/Uniform	62.49	McDowell Truck/Auto Repair	Buildings-Repair & Maint	995.00
CCMS	Case Mgmt - Medicaid	250.00	Mediacom LLC	Case Management	28.57
CDW Government Inc	Stationery/Forms	520.00	MOCIC Attn Membership	Stationery/Forms	150.00
Cedar Falls Oil Co	Lubricants	69.00	Monkeytown	Stationery/Forms	163.57
Cedar Valley Comm Support	Community Support	936.38	NE IA Telephone Service Inc	Stationery/Forms	9.99
Clayton County VA	Bus	297.85	Norbys Farm Fleet	Minor Equip & Hand Tools	455.61
Community Care Inc	RCF	3214.35	Opportunity Village	Work Activity Services	705.00
Continental Research Corp	Custodial Supplies	212.95	Palmer Hardware Inc	Lubricants	64.37
Covenant Clinic	Outpatient	324.00	Penn Center Inc	Community Support	26407.57
D&S Portables Inc	Custodial Supplies	250.00	Philipp Realty	Roads	550.00
DAC Inc Julien Care Facility	RCF	2692.66	Prairie View Management	RCF	5564.72
Delaware Co Extension	Township Officers	176.00	Pro Build - Manchester	Wood & Lumber	15.20
Del Co Public Health	Refunds /Reimburse	5191.54	Transitional Trtmnt Facility	Supervised Living	4154.00
Del Co Treasurer	EWP Reimbursement	5580.98	Beverly Rahe	Employee Mileage & Subs	119.00
Dept of Human Services	Primary Treatment	125.00	Reedsburg Hardware Co	Minor Mv Parts & Access	457.25
Des Moines Stamp Mfg Co	Stationery/Forms	93.20	Regional Medical Center	Safety Items	30.00
Dicks Petroleum Company	Repair/Maint-Misc Equip	88.79	Reliance Telephone Inc	Telephone	200.00
DJ Repair	Repair/Maint-Vehicle	35.00	Rise LTD	Work Activity Services	165.20
Don & Walt LLC	Buildings-Repair & Maint	9175.43	Rite Price Office Supply	Custodial Supplies	323.87
Dons Truck Sales Inc	Construction & Maint	19.10	River Valley Coop	Natural-LP Gas-fuel oil	498.20
Dyersville Commercial	Official Pub/Legal Notices	405.60	River Valley Cooperative	Natural-LP Gas-fuel oil	1219.00
Edgewood Auto & Tire	Repair/Maint-Const Equip	42.05	Runde Auto Group	Service	50.61
Tina Elgin	Buildings-Repair & Maint	254.00	Sadler Power Train Inc	Construction & Maint	719.40
Fayette County CPC	Sheriff Transportation	304.71	Schau Housing	Rent Payments	300.00
First State Bank	Postage & Mailing	15.00	Scherrmans Implement	Construction & Maint	211.67
The Fish Shack	Public Education Items	16.99	Melanie A Schroeder	Mental Health Advocates	335.70
Forestry Suppliers Inc	Grounds & Maint Supplies	89.94	Scott VanKeppel LLC	Construction & Maint	505.47
G&G Living Centers Inc	Work Activity Services	948.17	Shred-Master	Miscellaneous	37.50
Goodwill Industries	Work Activity Services	435.12	Solutions Inc	Data Processing	400.00
Goodwill Ind of NE IA Inc	Community Support	152.50	Standard Auto Parts	Repair/Maint-Vehicle	70.20
Group Services Inc	Insurance	4674.01	Sunshine Services Inc	Sheltered Workshop	756.72
Harrison Truck Centers	Construction & Maint	163.24	Systems Unlimited Inc	Work Activity Services	182.70
Hasler	Postage Meter Exp	237.00	Three Rivers FS	Fuel	12203.82
Henderson Products	Construction & Maint	220.64	Truax Co Inc	Repair/Maint-Const Equip	2171.89
Heritage Printing Company	Stationery/Forms	579.68	Unlimited Services Inc	Other Transportation	1098.96
Hillcrest Comm Mental Health	Prescriptions Medicine	286.00	US Cellular	Telephone	353.22
Hillcrest Family Services	Community Support	6116.00	US Postmaster	Postage & Mailing	289.00
Al Hoeger	Rent Payments	250.00	Visiting Nurse Association	Representative Payee	110.25
Hygienic Lab	Medical & Health Services	51.00	Walmart Community	Custodial Supplies	1060.68
IA Co Recorders Assn	Dues & Memberships	200.00	Weber Paper Company	Custodial Supplies	501.22
IA Prison Industries	Traffic & St Sign	17.80	FE Welterlen Motors Inc	Repair/Maint-Vehicle	31.95
Iowa Telecom	Telephone	54.36	West Payment Center	Magazines-Period-Books	444.00
ISAC	Educational & Training	660.00	Widner Drug	Prescriptions Medicine	29.02
JP Cooke Co	Stationery/Forms	42.65	Michael Wilson	Fuels	31.41
Koch Brothers	Office Equip/Furniture	22.57	Wingfoot Commercial Tire	Tires & Tubes	1287.10

Motion made by Ries, second by Helmrichs and carried to acknowledge receipt of a manure management plan update from Gregg Recker in Section eight (8) of North Fork Township. All Ayes.

It was explained to those present that the County was looking into the possibility of having a 2010 flight for new color orthoimagery. The current imagery used in the County's GIS system was flown in April of 2002. It was originally thought that a flight every ten (10) years would be sufficient. However, the GIS Committee is now thinking that five (5) years should be the maximum time period between flights. Due to the short time period to receive requests for proposals (RFPs) for this proposed project, the GIS Committee would like the Board to consider utilizing Dan Corbin, Inc. (DCI) to handle this phase of the project. Mr. Corbin has provided photogrammetric consulting services for many years and has a vast knowledge of the RFP process. Mr. Corbin would also be qualified to assist with the other two (2) phases of this project, monumentation and testing, if the Board determines there is a need for his services.

Supervisor Helmrichs stated she felt using DCI was a good place to start this process.

Motion made by Helmrichs, second by Ries and carried to approve the Service Agreement with Dan Corbin, Inc. to facilitate the RFP Phase of the Proposed 2010 Orthoimagery Project in consideration of \$4,800. All Ayes.

Consideration of a Service Agreement with City Laundry in Oelwein was tabled last week to allow further review of the proposed contract.

Motion made by Ries, second by Helmrichs and carried to approve a Rental Service Agreement with City Laundry in Oelwein to furnish mats for the courthouse and Sheriff's Department. Said agreement is for a term of twenty-four (24) months which is a change from the original sixty (60) month proposal. Seventeen (17) mats will be exchanged on a weekly basis during the winter/spring months. The number of mats will go down to nine (9) mats exchanged every four (4) weeks during the summer and fall. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the Certification of Wetland Property Tax Exemption for 3.6 acres of protected wetlands in the N 1/2 of the NW 1/4 of Section twelve (12) of Coffins Grove Township which is owned by Shane A. and Kristin M. Morris. Said certification was previously approved by the Iowa Department of Natural Resources Wildlife Biologist. All Ayes.

As acting fiscal sponsor for Spring Hill Cemetery in the Foundation for the Future of Delaware County Grant Process, the Board of Supervisors has received the proceeds from said grant and is ready to disburse said proceeds to Spring Hill. Since this was not a budgeted item when the 2009-2010 budget was certified in March of 2009, adequate appropriations will need to be transferred from the Conservation Budget in service area ten (10) in order to complete the disbursement.

Motion made by Ries, second by Helmrichs and carried to approve the following Amendment to the 2009-2010 Appropriations Resolution transferring \$2,000 of service area ten (10) appropriations from the Conservation Budget to the Board of Supervisors' Budget:

**APPROPRIATIONS RESOLUTION
FY 2009/2010**

WHEREAS, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning July 1, 2009, in accordance with Section 331.434, Subsection 6, of the Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Delaware County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, the department or office listed in the first column on the same line of the schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective January 25, 2010.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or county official shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2009/2010 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the 2009/2010 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business day on June 30, 2010.

The 2009/2010 fiscal year budget appropriated and accounted for by department and fund is amended as follows:

Department	General Basic	General Supple.	MH/DD Fund	Rural Services	Secondary Road	Other	Total
Supervisors	694,967	325,000		74,530		352,000	1,446,497
Auditor	247,666	185,233					432,899
Treasurer	303,417						303,417
Attorney	210,354						210,354
Sheriff	1,487,909					11,612	1,499,521
Clerk of Court		48,600					48,600
Recorder	219,356					15,000	234,356
Community Services	184,536					20,000	204,536
County Engineer					5,523,645		5,523,645
Veteran Affairs	73,036						73,036
Conservation	442,105					58,719	500,824
Local Health	127,500						127,500
Weed Commissioner				13,250			13,250
Human Services	68,800	125,000					193,800
County Farm	16,550						16,550
Medical Examiner	35,000						35,000
Fairgrounds	37,000						37,000
County Services	138,176			77,355			215,531
County Library				62,827			62,827
Historical Society	10,014						10,014
Mental Health			2,803,114				2,803,114
Totals	\$4,296,386	\$683,833	\$2,803,114	\$227,962	\$5,523,645	\$457,331	\$13,992,271

Dated this 25th day of January, 2010.

Delaware County Board of Supervisors
/S/ Jeff Madlom, Chairperson
All Ayes.

Attest:
/S/ Carla K. Becker, Auditor

Motion made by Helmrichs, second by Ries and carried to remit \$1,600.00 to Spring Hill Cemetery as a complete disbursement of the proceeds from the Foundation for the Future of Delaware County pass thru grant. All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the Fiscal Sponsorship Agreement between Delaware County and the Delaware County Fair Society in regards to a grant application with the Foundation for the Future of Delaware County. Said Agreement delegates Jeannine Domeyer as the person responsible for fulfilling the accounting and reporting functions subject to the authority of Delaware County. All Ayes.

Supervisor Helmrichs addressed those present in regards to the County's mental health provider. Iowa Code requires that a county contract with a provider for mental health services. Delaware County's current mental health provider is Backbone Area Counseling. Due to the high cost of services, Delaware County Board of Supervisors approved soliciting RFPs from various mental health providers for the 2010-2011 fiscal year. Originally, three (3) letters of intent were received. However, by the time the RFPs were due, only one center, Abbe Center, was still interested in providing services to the county. The Abbe Center currently provides the Supported Community Living Services and some Waiver Services for the County as well as managing the Penn Center (former County Care Facility) in Delhi. With Backbone Area Counseling giving notice of termination of its contact effective June 30, 2010, the County needs to formally appoint a mental health service provider to allow adequate time for a gradual transition between the two centers.

Motion made by Helmrichs, second by Ries and carried to approve The Abbe Center as the mental health services provider for Delaware County for the 2010-2011 Fiscal Year. It is the Board's desire that a transition will begin no later than May 1, 2010 between Backbone Area Counseling and the Abbe Center. All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the Class C Liquor License Application for The Detour, owner Wes Uldrich, located at 3001 160th Street Dyersville. Said license will be effective February 1, 2010 with outdoor service areas and Sunday sales privileges. All Ayes.

ENGINEER'S REPORT:

Suspended until spring.

PUBLIC COMMENTS:

There being no further business before the Board, the meeting was adjourned at 1:50 pm.

These minutes have been read and approved.

/s/ Jeff Madlom, Chairperson

/s/ Carla K. Becker, County Auditor